



Department of Information Technology

City Hall Suite 213, 730 Maine Street, Quincy, IL 62301

Telephone: 217-221-3675 Email: itdept@quincyl.gov

Technology Committee Meeting Minutes

June 9, 2025

The June meeting of the Technology Committee was held Monday, June 9, 2025 at 6:20 PM in the Mayor's Office, Quincy City Hall.

The meeting was called to order at 6:21 PM by Councilperson Ben Uzelac.

Roll Call

In Attendance: Councilperson Ben Uzelac, Councilperson Jake Reed, Councilperson Laura McReynolds.

Absent: Daniel Ware

Resigned: Jason Hetzler

Others Present: Mayor Dr. Linda Moore, James Pioch (IT Director), Megan Hummelsheim (IT staff), Bruce Alford (Corporate Council).

Agenda Item: Approval of Minutes

- The minutes of the April 28, 2025 Technology Committee meetings were approved on a motion by Councilperson Reed, seconded by Councilperson McReynolds, and passed by a voice vote.

Agenda Item: Public Comment

- There were no members of the public present to speak during the Public Comment period.

Agenda Item: IT Department Updates

- Website Redesign: City staff received training on website page creation and have been working on their respective department's page. The target date for completion of the first draft is July 3. The subsequent one to two weeks would be used to review the first draft. The draft would then be sent to selected members of the public for testing. Feedback would be sent to the respective departments for any needed revisions. The final review would occur in August with a go-live date of September 1. This would give Communication Specialist Kristin Niemann sufficient time to review content. Councilperson Uzelac asked if we could turn on Peak ahead of the new website rollout. Megan said that it would be possible. IT has the encoder to embed the meeting broadcast already. Mayor Moore commented that with Peak, people at home could watch a council meeting and follow along with the agenda. Councilperson Uzelac asked IT and Administration to coordinate to begin Peak before the new website goes live. Megan mentioned that we would have the ability to record and broadcast any meeting held in the council chambers. Additional encoders could be purchased to record and broadcast meetings in other locations. The cost of an additional encoder is estimated to be \$6000-\$7000. It was discussed adding encoders for the caucus room and Room 209 or the Engineering conference room. A camera, microphone, and computer would also be needed. Coupled with an encoder, that would bring the total cost to about \$10,000 for each additional broadcasting location.



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- **Peak Agenda/Live Cast:** Live Cast has been successfully used to stream and save council meetings since the Sine Die meeting on May 1, 2025. City Clerk Laura Oakman is learning how to add time stamps.
- **The Tyler Project** has been paused. The city still uses Tyler's Detect module but no other Tyler service. It was discussed whether we can break the Tyler contract outright or will have to pay a portion of the invoice. Mayor Moore noted that Tyler may be the best municipal software, but we don't have the personnel necessary to roll it out. Central Square will take us three to five years into the future and get rid of the green screen, which will be more user-friendly. Since we are not going to continue with the Tyler project, it needs to be determined if Tyler will allow us to "pause" the project for a period of time or if the contract will be broken outright. IT has a Kroll service called SentinelOne but it doesn't function as Tyler Detect. The IT department will ask Kroll if they have a similar project to Tyler Detect before Tyler Detect is discontinued. As far as alternatives to Tyler, Councilperson Uzelac commented that If it's not Tyler, we need to know that it will integrate with our existing software. The possibility of the city selling the unused timeclocks is unknown. It was debated whether Executime could be used and the data imported into Central Square. Megan answered that it could be possible and would be discussed. Councilperson Uzelac liked Tyler's 3-1-1 because it is public-facing and allows citizens and the city to communicate back and forth, providing greater transparency. Other options include Civic Plus and See-Click-Fix. Enough people have done enough training to the point that if we bring back Tyler, it will be a much quicker implementation. Councilperson Uzelac recommended that the city begin planning now for the end of Central Square's five-year contract and the implementation of a potential replacement for it. Megan added that any such implementation should occur in year four.
- **City Hall Remodel:** The new switch cabinet will be installed, the switches configured, and cables terminated to get the new offices up and running. Engineering advised IT not to hang the cabinet on the metal stud framed wall. The timeline for completion is a few weeks.
- **Adobe licensing renewal:** All new licensing and better pricing were obtained through a pricing opportunity with the Chicago Transit Authority through the Illinois Large Government Authority. New licenses were assigned to the appropriate personnel.

Agenda Item: Resolution authorizing a 5-year contract with Kroll for SentinelOne.

- **Discussion:** Megan provided the Committee with information on term options of one-, three-, and five-year contracts. One-year and three-year contracts could be renewed but at a 7% increase compared to the five-year contract which would incur a 3% increase after year three. The number of endpoints to be covered was also discussed. The existing 455 endpoints was reduced to 325 due to decommissioned sessions with another 100 to be eliminated as soon as the Virtual Desktops are decommissioned. This would allow for expansion if and when QPD buys a laptop for every officer. The contract is paid one year at a time regardless of the contract chosen. Councilperson Uzelac suggested the five-year contract.
- **Action:** Councilperson Reed moved to approve the resolution and send to City Council, seconded by Councilperson McReynolds, with the following vote: Ayes – Councilperson Uzelac,



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Councilperson Reed, Councilperson McReynolds (3). Nays – None (0). Absent – Daniel Ware (1). Resigned – Jason Hetzler (1). Motion passed.

Agenda Item: Resolution authorizing the annual subscription for Microsoft 365 through Dell Technologies.

- Discussion: Megan informed Committee that this is the payment for year three of the three-year contract.
- Action: Councilperson McReynolds moved to approve the resolution and send to City Council, seconded by Councilperson Reed, with the following vote: Ayes – Councilperson Uzelac, Councilperson Reed, Councilperson McReynolds (3). Nays – None (0). Absent – Daniel Ware (1). Resigned – Jason Hetzler (1). Motion passed.

Agenda Item: Old Business

- There were no items for Old Business.

Agenda Item: Late Additions

- There were no late additions to the agenda.

Agenda Item: Adjournment

- The meeting was adjourned at 6:56 PM on a motion by Councilperson McReynolds, seconded by Councilperson Reed, and passed by a voice vote.